

ANNUAL GENERAL MEETING: M I N U T E S



Devon Local Optical Committee Annual General Meeting Thursday 17th May 2023

- Venue:** Devon Court Hotel, Kennford, Exeter EX6 7UX
- Present:** Charles Bill (CB), Ian Holten (IH), Leanne Smewing (LSM), Peter Noakes (PN), Simon Brooks (SB), Sophie Withers (SW), Steve McCluskey (SM).
- Apologies:** Max Halford (MH), Jenny Cooper (JC), Daniel Tabb (DT), Ian Berry (IB)
- Chair:** Luisa Simo (LS)
- Minutes:** Carole Chesterton (CC)

1. Welcome

Luisa Simo welcomed everyone to the 2023 Devon LOC AGM/CPD event guest speaker – Vicky Sulley Principal Clinical Psychologist, Devon Wellbeing Hub

2. Devon Wellbeing Hub –

Vickey Sulley introduced herself and Devon Wellbeing Hub and spoke about how the Devon Wellbeing Hub began. The hub offers workshops and exercises about mental health and wellbeing in the workplace. Q&A session followed.

3. ERS (Electric Referral System) Update –

Charles Bill gave an update on a new system that Devon is running as a pilot. ERS is a system similar to DRSS but uses a touch USB to log in, once into the system it can be used for referrals to hospital etc, reducing the need for NHS emails. It has been rolled out to 25 opticians at the moment.

4. AGM 2023

- **Welcome and introduction – Luisa Simo**
- **Apologies for absence and Minutes of the last meeting**

Apologies for the absences listed above.

No comments were received on the minutes of the 2021/22 AGM – therefore the minutes were taken as an accurate representation of the meeting and sign off formally at the AGM.

Proposed by: Ian Holten and Seconded by: Leanne Smewings

All present agreed on the minutes with no abstentions.

- **Chairperson's report**

Luisa Simo delivered the Chair's report for 2022/23. [Link here to view the report.](#)

- **Treasurer's report**

Luisa Simo delivered the Treasurer's report on behalf of Dan Tabb. [Link here to view the report.](#)

- Adoption of accounts for 2022/23

Luisa Simo presented the accounts for adoption in Daniel Tabb's absence.

Proposed by: Peter Noakes and Seconded by: Ian Holten

All present agreed the LOC accounts for 2022/23 with no abstentions.

- Honorarium

It was decided by the committee that the Honorarium should increase by 3.5%. This is the first increase in seven years.

- Chairman £1,719.00
- Vice-Chairman £369.00
- Secretary £369.00
- Treasurer £1,375.00

The Honoraria was proposed by Proposed by: Peter Noakes and Seconded by: Ian Holten

All present agreed the LOC accounts for 2022/23 with no abstentions.

- LOC Statutory Levy

It was proposed that the levy will remain at a maximum of 2%.

Proposed by: Peter Noakes and Seconded by: Ian Holten. All agreed with no abstentions.

- LOCSU levy payment

Vote adopt the LOCSU levy at 0.5%

Proposed by: Peter Noakes and Seconded by: Ian Holten. All agreed with no abstentions.

• **Written Questions**

No written questions were received prior to the AGM. The reports will be placed on DLOC website and questions can be submitted until the 15th June. Responses will be published by the 30th June 2023.

• **Outcome of the committee nominations/ voting and confirmation of the committee for 2022/23**

We had four members who stepped down as part of this year's election process, we had 3 committee members who applied for re-election. Having one nominee coming forward all spaces were filled with no need for voting.

I can confirm our committee for 2023/24 are:

Luisa Simo, Max Halford, Charles Berry, Ian Holten, Simon Brooks, Steve McCluskey, Daniel Tabb Leanne Smewing, Jenny Cooper, Sophie Withers and we would like to welcome Ross College to the Committee.

• **Closing Remarks**

Luisa thanked the committee and the LOC team for their support during the year.

• **Date of next Devon LOC AGM**

16th May 2024

5. CPD event – OCT discussion workshop - with Jason Higginbotham, Nidek.